APPENDIX-II

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	SHIVSHAKTI VIDYAPEETH
2	Address of the School:	KH NO - 281 to 284, LAKHMI ENCLAVE EXTD. LAL DORA, ALIPUR DELHI - 110036
3	U-DISE code allotted to the school:	
4	Name and address of the Trust/Society/ Company(under section-8) running the School	NIRMALA DEVI EDUCATIONAL & CHARITABLE TRUST 1698, DULHA COLONY, ALIPUR, DELHI - 110036
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
6	Proposed affiliation with CBSE for:	SENIOR SECONDARY
7	Location of school	
8	Is the School already affiliated to any board for Class-X or XII examinations?	NO
9	Standard/level/class up to which the school is running:	NUR TO 8th

Pallavi

(Signature of Principal)

PRINCIPAL
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
ALIPUR , DELHI-110036

(Signature of DDE)

5.10.26

DEPUTY DIRECTOR OF EDUCATION
ZONE-10 O/o DDE (NW-A)
BL-BLOCK, SHALIMAR BAGH
DELHI-110088

APPENDIX-II

INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES
11	Number of NOC and date of issue:	No. DE/PSB/2026/6004-6008
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th?	YES
13	Number of Recognition Certificate from class-1 to 8th and date of issue:	F.DE/PSB/2026/3744-3748 04/06/2026
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	3500 Sq. M.
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	LEASE DEED
18	Name of the Owner/Lessee of the land in respect of point-16 above:	NIRMALA DEVI EDUCATIONAL & CHARITABLE TRUST
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 YEARS
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection:	22/09/2026
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22(a)	If yes the date of last inspection:	30/03/2026
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23(a)	If yes the date of last inspection:	02/04/2026
INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES

(Signature of Principal)

PRINCIPAL
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
ALIPUR , DELHI-110036

(Signature of D.E.O.)

5.X.26

DEPUTY DIRECTOR OF EDUCATION
ZONE-10 O/o DDE (NW-A)
BL-BLOCK, SHALIMAR BAGH
DELHI-110088

25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES

V Singh
MANAGER
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
ALIPUR , DELHI-110036

Pallavi
PRINCIPAL
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
ALIPUR , DELHI-110036

PART-B

(This part is to be filled-up by the District Education Officer after verifying the documents and certificates in original and **visiting the school**)

File No..... Date of Issuance.....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	YES
3	Recommended for **Middle Class Syllabus/Secondary/Senior Secondary** to CBSE?	SENIOR SECONDARY

Signature
(Name and Stamp of Issuing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

5.10.26
DEPUTY DIRECTOR OF EDUCATION
ZONE-10 O/o DDE (NW-A)
BL-BLOCK, SHALIMAR BAGH
DELHI-110088

Pallavi
PRINCIPAL
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
ALIPUR , DELHI-110036

(Signature of Principal)

(Signature of D.E.O.)

5.10.26
DEPUTY DIRECTOR OF EDUCATION
ZONE-10 O/o DDE (NW-A)
BL-BLOCK, SHALIMAR BAGH
DELHI-110088

APPENDIX-II

PART-C

DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA

Name and Address of the school:	Total Land area in lawful possession of school:

SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Any Where in India	Minimum 6000 Square Meters	
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	
5	In the North Eastern States.	Minimum 4000 Square Meters	
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	✓

Signature

(Name and Stamp of Issuing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

(Signature of Principal)

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PRINCIPAL
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
ALIPUR , DELHI-110036

(Signature of D.E.O.)
5.X.26

DEPUTY DIRECTOR OF EDUCATION
ZONE-10 O/o DDE (NW-A)
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