SHIVSHAKTI VIDYAPEETH

Lakhmi Enclave, Alipur,Delhi-110036
Phone No.- 9289583334
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SCHOOL PLANNER

Session – 2026-2027

Name.....
Class..... Sec.....

I. SCHOOL VISION AND MISSION:-

VISION

To create confident, responsible and knowledgeable, learners who grow into honest an disciplined citizens.

MISSION

To provide quality education through academic excellence, moral values, discipline and co-curricular activities helping every child discover and develop his/her true potential.

II. GENERAL GUIDELINES FOR STUDENTS

1. Students must come to school neatly dressed in proper school uniform with polished shoes and trimmed nails.
2. Punctuality is compulsory. Students should reach school at least 10 minutes before assembly.
3. Students must bring their school diary, textbooks, notebooks, and required stationery every day.
4. The school diary should be brought daily and signed by parents whenever required.
5. Students must complete all homework, classwork, and projects on time.
6. Use polite and appropriate language in school premises.
7. Students should keep their classrooms and school campus clean. Students must neither litter nor damage school property.
8. Students should maintain silence in the corridors, library, and during assemblies.
9. A Leave applications must be submitted if a student is absent.
10. Participation in school activities, sports, and cultural programmes is encouraged/compulsory for all students.
11. Students must follow safety rules and instructions given by teachers at all times.
12. Bullying, fighting, or use of abusive language are strictly prohibited.
13. Students should take care of their personal belongings. The school is not responsible for lost items.
14. Parents' communication should be done through the school diary or official channels only.

PRINCIPAL
SHIVSHAKTI VIDYAPEETH
LAKHMI ENCLAVE Extd. LAL DORA
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III. COMPETITIONS & CELEBRATIONS :-

Note:- 1. Participation is compulsory for all the students in the competition.
2. Any competition/ Activity organized by Zone – X, Directorate of Education, Delhi Government, will be conducted accordingly (for e.g. Sports/Games/Cultural competition).
3. Certificates/ Medals will be awarded to the Rank Holders of the

Competition.

IV. SPECIAL EVENTS:-

S.No.	Events	Month
1.	Zonal Level Cultural Competition Note:- Interested Students may contact their respective teachers.	July and August
2.	Zonal Level Games & Sports Competitions Note:- Interested Students may contact their respective teachers.	August and September
3.	Bal Mela	November
4.	Sports Day	November

V. HAWAN: To be performed by students

A. Every LWD of the month (Pre-School to VIII):-

Month	Class	Month	Class	Month	Class
April	VIII	September	IV	January	Pre-Primary
May	VII	October	III		
July	VI	November	II	February	Pre-School
August	V	December	I		

VII. MISCELLANIOUS INFORMATION:-

1. The students will be provided:-
   a) Certificates/Appreciation Letters will be awarded for keeping the environment pollution free on the occasion of Diwali/Holi.
   b) Trophies/ Certificates will be awarded for attaining 100% attendance during the session and for performing duties as Head Boy/Head Girl/ Captain / Prefect etc.
2. a) Every last working day (LWD) of the month will be a half day for the students ,and all periods will be manages accordingly.
   b) Students must come with their parents for PTM after the examination As scheduled.
   c) Parents may meet their ward's respective teachers every LWD from 11:45 a.m. to 12:30 p.m.
3. Prasad will be distributed among students on special occasions.
4. On Second Saturdays the school will remain closed for students,however, parents may be called in case of an emergency.
5. The Examination Schedule and Marking Scheme will be provided to students separately.

VIII. EXAMINATION SCHEDULE:-

PRE SCHOOL TO II		
EXAM	WEEK & MONTH	PTM
UNIT TEST-1	2nd WEEK OF JULY	THE DATE OF P.T.M. WILL BE ANNOUNCED LATER.
HALF YEARLY	3rd WEEK OF SEPTEMBER	
UNIT TEST-2	4th WEEK OF NOVEMBER	
ANNUAL EXAMS.	4th WEEK OF FEBRUARY	

III TO V		
EXAM	WEEK & MONTH	PTM
UNIT TEST-1	2nd WEEK OF JULY	THE DATE OF PTM WILL BE ANNOUNCED LATER.
HALF YEARLY	3rd WEEK OF SEPTEMBER	
UNIT TEST-2	4th WEEK OF NOVEMBER	
ANNUAL EXAMS	4th WEEK OF FEBRUARY	

VI TO VIII		
EXAM	WEEK & MONTH	PTM
UNIT TEST-1	2nd WEEK OF JULY	THE DATE OF PTM WILL BE ANNOUNCED LATER.
HALF YEARLY	3rd WEEK OF SEPTEMBER	
UNIT TEST-2	4th WEEK OF NOVEMBER	
ANNUAL EXAMS	4th WEEK OF FEBRUARY	

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IX. HOLIDAYS AND VACATION (2026-2027):-

1. VACATION SCHEDULE :

a) Summer Vacation- 21 May 2026 - 30 June 2026

b) Dussehra Break- 18 Oct.2026 - 20 Oct 2026

c) Diwali Break -08 Nov. 2026 -11 Nov. 2026

d) Winter Break- 1 Jan. 2027 - 15 Jan. 2027

S.NO.	NAME OF THE HOLIDAY	DATE/MONTH	DAY
1	Good Friday	3-Apr-26	Friday
2	Ambedkar Jayanti	14-Apr-26	Tuesday
3	Buddha Purnima	1-May-26	Friday
4	Independence Day	15-Aug-26	Saturday
5	Milad Un Nabi	26-Aug-26	Wednesday
6	RakshaBandhan	28-Aug-26	Friday
7	Janmashtami	4 Sep. 2026	Friday
8	Gandhi Jayanti	2 Oct. 2026	Friday
9	Valmiki Jayanti	26 Oct. 2026	Monday
10	Karwa Chauth	29 Oct. 2026	Thursday
11	Guru Nanak Jayanti	24 Nov. 2026	Tuesday
12	Martyrdom Day of Guru Teg Bahadur	14 Dec. 2026	Monday
13	Christmas	25 Dec. 2026	Friday
14	Republic Day	26 Jan. 2027	Tuesday
15	Maha Shivratri	6 March. 2027	Saturday
16	Eid -Ul- Fitr	10 March. 2027	Wednesday
17	Holi (Dhulendi)	22 March. 2027	Monday
18	Good Friday	26 March. 2027	Friday

X. MARKING SCHEME :-

(U.T.s , HALF YEARLY, ANNUAL EXAMS)

CLASS : Pre School To II

UTs	Marks
Written	30
Oral	10
Class Participation	10
Total	50
Half Yearly and Annual Examination	
Written	60
Oral	20
Class Participation	10
Attendance	05
Activities	05
Total	100

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CLASS—III to VIII

UTs	Marks
Written	40
Class Participation	05
Book & Notebook	05
Total	50
Half Yearly	
Written	80
Viva	05
Book & Notebook	05
Attendance	05
Class Participation and Holiday Homework	05
Total	100
Annual Terminal	
Written	80
Viva	10
Book & Notebook	05
Attendance	05
Total	100

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